

Structure Acquisition/Relocation Program

- **What property is eligible?**
 - Properties usually in a Special Flood Hazard Area.
 - Properties damaged as a result of 2019 flooding or has flooded repeatedly in the past.
- **What might I expect to receive?**
 - If your property qualifies and is recommended for approval by the State Hazard Mitigation Team and approved by FEMA, 75% of the project costs will be paid by FEMA and 10% by the State.
 - However, any FEMA Individual Assistance or flood insurance is deducted from the FEMA award, if proofs of repair are documented.
- **How long is the process?**
 - The program is not simple or fast, it requires agreement by your local government officials, the State and FEMA.
 - Grant applications are due **March 13, 2020**.
 - The State Hazard Mitigation and FEMA approval will occur in the summer and fall of 2020.
 - If your project is approved, you will have three years to complete the project.

How do I begin the process?

- Contact your local jurisdiction to express interest in the program
- Contract with licensed appraiser for a “Pre-damage” appraisal
 - The appraisal must be completed by **January 23, 2020**.
- Sign a letter of understanding with First District Association of Local Governments for grant writing services
 - **This agreement must be signed prior to grant writing work being conducted.**
- Obtain project estimates for
 - Demolition or relocation of home
 - Restoration of current lot to green space - include leveling and seeding
 - Asbestos testing and abatement
 - Closing and deed transfer costs
 - This information must be completed and submitted to grant writer by **January 23, 2020**.
- Other information to be obtained and submitted to grant writer by **January 23, 2020**.
 - If the acquisition/relocation project cost exceeds \$276,000, the following additional information is required:
 - Costs associated with damage to property in 2019 and previous events
 - Temporary housing costs incurred while structure wasn't habitable
 - A picture taken from each side of the exterior of the structure (4 pictures total)
- Other information to be obtained and submitted to grant writer by **February 21, 2020**.
 - Damaged Address, Parcel Number, Property Tax ID, Legal Description, Phone number
 - Base Flood Elevation, First Floor Elevation
 - NFIP Policy Number, Insurance Policy Provider
 - Age of Structure, Type of Residence, Pre-event Fair Market Value, Demolition or relocation of home

- **What happens if my project is not recommended for approval by State Hazard Mitigation Team or FEMA?**
 - You are responsible for all appraisal costs and grant writing fees associated with your application and any other special pre-development costs associated with your application (engineering, legal, other)

Application Requirements/Timeline

In addition to required application information, the following is also required:

- A pre-damage appraisal by a licensed appraiser – This may take 3 to 6 weeks to complete
- An environmental review is required – State and Federal Agencies have 35 days to respond

The following timeline/deadlines are established to ensure a completed application can be submitted by the March 13, 2020 deadline

December 16, 2019	Public Information Meeting
December/January	Contact licensed appraiser, Sign grant writing services agreement
January 22, 2020	Final day environmental review information accepted by grant writer
January 23, 2020	Final day cost benefit information accepted by grant writer
January 23, 2020	Final day appraisal information accepted by grant writer
January 24, 2020	Final day for Environmental Review letters to be sent to state/federal entities
February 21, 2020	Final day for required application information (excluding environmental review and appraisal) accepted by grant writer
January - March 12	Application preparation, Environmental review to be completed by Grant writer
March 13, 2020	Last day for Grant Application to be signed by City or County
March 13, 2020	Grant Application due

If you have questions, please call 605-882-5115 and ask for Todd or Greg